ABMS & ABP - MOC Credit Workflow Process

Step 1: Identify project

START → QI Notification Filled Out by requestor (Located on Intranet>Links & Library>MOC) → QI Notification emailed to MOC@childrensomaha.org → Meeting between Portfolio Manager and Requestor to discuss:
- Participation Template
- Participation requirement
- Metrics

→ Participation Requirements sent to all MOC requesting providers by Project Leader

Step 2: QI Effort Form

ABMS or ABP QI Effort Form sent to Project Leader by Project Manager for final approval → QI effort form edited, if necessary, by Project Leader/requestor and returned to Project Manager → New QI Effort form created in Mocam by Portfolio Manager

Step 3: Attestation Form (When Project Complete)

Project Leader returns Participation Template to Portfolio Manager at MOC@childrensomaha.org with names/email of all providers seeking MOC credit → CME department notified by Portfolio Manager of project, list of physicians requesting credit, and timeline for completion → CME department to create and send attestation links to physicians requesting credit within 1 week of being notified of project → Physicians to return completed attestation to CME department within 2 weeks of receiving them

Step 4: Physician Completion Notification

New Physician Completion Notification filled out in Mocam by Portfolio Manager and submitted

Step 5: Project Portfolio Updates

Project Leader to send project updates to Portfolio Manager at 3 months and 6 months post project for sustainability requirements → **END**

Glossary:

Project Leader: Physician leading the QI effort who will be the contact person for all project information.

Portfolio Manager: Children's Hospital and Medical Center employees who are identified by MOCAM as manager of all QI effort notifications and submissions (Melissa Schiessler & Tony Farias)

Participation Template: Template that is sent by the Portfolio Manager to the Project Leader for completion that states all of the names and email addresses of providers requesting MOC credit for the project identified.

Participation Requirements: List of requirements specific to the QI project and defined by the Project Leader that must be met by all providers seeking MOC credit.

QI Effort Form: Form submitted to MOC with information regarding what the QI effort is about, who is the Project Leader, AIM statement, etc.

Attestation: A form to be completed by each individual provider requesting MOC credit which includes the project name, board and board identification number for MOC submission, individual national provider identifier (NPI), a description of the quality improvement effort completed by the provider, and a reflection of how the provider will change their practice and what they have learned related to this QI effort.

Physician Completion Notification: Notification completed by Portfolio Manager at the end of the project that includes the board the physician is submitting to, physician name/date of birth & email, unique board ID, individual national provider identifier (NPI).